



**NOTICE OF MEETING**  
**Solano County Fair Association**

**Regular Meeting of the Board of Directors**

*to be held*

**Wednesday, April 17, 2024, at 6:00 pm**

**Solano County Fairgrounds**  
**900 Fairgrounds Drive, Vallejo CA 94589**  
**Directors' Room**

**This meeting will also be accessible via remote access at this Zoom link:**

**<https://us02web.zoom.us/j/87962371642?pwd=VFpHYTVaM2szM3ZvaTQ0enZ0SjdNdz09>**

**Meeting ID: 879 6237 1642**

**Passcode: 994769**

**Dial In: 669 900 9128**

***56 days, 22 hours until the 75<sup>th</sup> Annual Solano County Fair***  
***Thursday, June 13 - Sunday, June 16, 2024***

**Directors**

George Kennedy, President, District 2  
Norma Placido, Vice President, District 1  
Shawn Smith, Treasurer, District 2  
Manuel Angel, Director District 1  
James Ballard, Director District 5  
Deborah Dickson, Director District 3  
Joe Joyce, Director District 3  
Christina Love, Director District 4  
Jeff Moorhead, Director District 5  
Rhonda Rochon-Smith, Director District 1  
Lee Williams, Director District 5

**Staff**

Becky Bailey-Findley, Kim Alexander Yarbor, Consultants, Findley Group  
Kelly Fletcher, Professional Event Services (PES)  
Stephen Hales, Operations Manager, Solano County Fair Association  
Nancy Nelson, Senior Management Analyst, County of Solano  
Tom Keaney, CEO, Solano County Fair Association

### **Our Mission**

*To ensure a positive experience for the public by providing a year-round multi-purpose venue that showcases and celebrates the wide variety of resources and activities to our diverse communities.*

### **Matters of Information.**

*The Solano County Fair Association does not discriminate against persons with disabilities. If you wish to attend this meeting and you will require assistance to participate, please call the Fair Association's Administration Office at (707) 551-2000 at least 24 hours in advance of the meeting to make reasonable arrangements to ensure accessibility to this meeting.*

*Non-confidential materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available for public inspection at the Solano County Fair Association's Administration Office, 900 Fairgrounds Drive, Vallejo, California or at the Solano County Government Center, 675 Texas Street, Fairfield, California. These materials may also be viewed on the Solano County Fair Association's website at [www.scfair.org](http://www.scfair.org)*

## **AGENDA**

### **Regular Board Meeting**

**Wednesday, April 17, 2024, at 6:00 pm**

**1. CALL TO ORDER** – Presenter: President Kennedy – Items 1-6

All matters noticed on this agenda, in any category, may be considered for action as listed. Any items not so noticed may not be considered. Items listed on this agenda may be considered in any order, at the discretion of the Chair.

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**4. CHANGES TO OR DELETIONS FROM THE AGENDA**

**5. APPROVAL OF THE AGENDA**

**6. PUBLIC COMMENT**

*This is your opportunity to address the Board on a matter not listed on the agenda, provided that the comments are within the subject matter jurisdiction of the Board. Comments are limited to 3 minutes per speaker.*

**ACTION:** Information only.

**7. REVIEW OF MINUTES OF BOARD MEETING** Presenter: President Kennedy  
Regular Board Meeting of Wednesday, March 20, 2024.

**ACTION:** Possible approval of submitted minutes for the Regular Board Meeting of Wednesday, March 20, 2024.

**8. PRESENTATION ON FAIRGROUNDS DRIVE/HIGHWAY 37 ROADWORK**

Presenter: Matt Tuggle, Engineering Manager with the Public Works Division of the Department of Resource Management

**ACTION:** Information only.

**9. CORRESPONDENCE -** Presenter: CEO Keaney

**ACTION:** Information only.

**10. CLOSED SESSION –** Presenter: Becky Bailey-Findley and/or Kim Alexander Yarbor, Findley Group, Consultants.

**CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

(California Government Code Section 54956.8 -- 1 case.

Property: 900 Fairgrounds Drive, Vallejo, CA

Agency negotiator: President George Kennedy, Tom Keaney, Kim Alexander Yarbor & Becky Bailey-Findley, Findley Group

Negotiating parties: Solano County Fair Association / County of Solano

Under Negotiation: Price and Terms

**11. REPORT ON ACTIONS, IF ANY, TAKEN DURING THE CLOSED SESSION**

Presenter: President Kennedy

**12. SATELLITE WAGERING UPDATE –**Presenter: Operations Manager, S. Hales

**ACTION:** Information only.

**13. FINANCIAL UPDATE –** Presenter: CEO Keaney

- Business Assistant Recruitment
- Update on financial systems.

**ACTION:** Information only.

**14. FAIR PLANNING UPDATES**

- Sponsorship Ad Hoc Committee Report – Presenter: Rhonda Rochon Smith, Chair
- Grants – CEO Keaney
- Entertainment – CEO Keaney
- Marketing – CEO Keaney
- Vendors: Commercial, Food & Beverage, Non-Profits – CEO Keaney
- Opening Ceremonies – CEO Keaney

**ACTION:** Information only.

**15. REPORT OF LOGO DESIGN COMMITTEE -** Presenter: President Kennedy

**ACTION:** Information only.

**16. CEO'S REPORT –** Presenter: CEO Keaney

- Presentation on staff's planning to remedy deficiencies identified in site audit.
- Scheduled appearance at April 23, 2024, Board of Supervisor's Meeting
- Rebranding efforts on wagering facility to Winners' Circle

**ACTION:** Information only.

**17. PRESIDENT'S REPORT** - Presenter: President Kennedy

**18. DIRECTORS COMMENTS ON NON-AGENDIZED ITEMS**

Not to exceed 3 minutes per Director. Moderator: CEO Keaney

**19. ADJOURNMENT** – Presenter: President Kennedy

Adjourn the meeting until the Regular Meeting of the SCFA Board of Directors on Wednesday, May 15, 2024, at 6:00 pm.

**Date of Notice: Friday, April 12, 2024**