**NOTICE OF MEETING**
***Solano County Fair Association***

**Regular Meeting of the Finance Committee of the Board of Directors**

*to be held*

**Tuesday, September 9, 2025, at 6:00 pm**

**Solano County Fairgrounds**
**900 Fairgrounds Drive, Vallejo CA 94589**
**Directors' Room**
**This meeting will not be accessible via remote access.**

***9 months, 29 days, 22 hours***
***until the 77th Annual Solano County Fair***
***Thursday, June 11 – Sunday, June 14, 2026***

**Directors**
George Kennedy, President, District 2
Deborah Dickson, Vice President, District 3
Shawn Smith, Chair/Treasurer, District 2
Frank Malifrando, Director District 2
Past President Williams, District 5

**Staff**
Rich Gravelle, Business Analyst, Solano County Fair Association
Tom Keaney, CEO, Solano County Fair Association
Nancy Nelson, Senior Management Analyst, County of Solano

**Our Mission**

*To ensure a positive experience for the public by providing a year-round multi-purpose venue that showcases and celebrates the wide variety of resources and activities to our diverse communities. To provide shelter to evacuees and a place of emergency shelter for livestock.*

**Matters of Information.**

*The Solano County Fair Association does not discriminate against persons with disabilities. If you wish to attend this meeting and you will require assistance to participate, please call the Fair Association's Administration Office at (707) 551-2000 at least 24 hours in advance of the meeting to make reasonable arrangements to ensure accessibility to this meeting.*

*Non-confidential materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available for public inspection at the Solano County Fair Association's Administration Office, 900 Fairgrounds Drive, Vallejo, California. These materials may also be viewed on the Solano County Fair Association's website at www.scfair.org*

# AGENDA
## Regular Finance Committee Meeting
## Tuesday, September 9, 2025, at 6:00 pm

1. **CALL TO ORDER** – Presenter: Chair Smith – Items 1-6
   All matters noticed on this agenda, in any category, may be considered for action as listed. Any items not so noticed may not be considered. Items listed on this agenda may be considered in any order, at the discretion of the Chair.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

4. **CHANGES TO OR DELETIONS FROM THE AGENDA**

5. **APPROVAL OF THE AGENDA**
   **ACTION:** Approval of Regular Finance Committee Meeting Agenda

6. **PUBLIC COMMENT**
   *This is your opportunity to address the Board on a matter not listed on the agenda, provided that the comments are within the subject matter jurisdiction of the Board. Comments are limited to 3 minutes per speaker.*
   **ACTION**: Information only.

7. **REVIEW OF MINUTES OF FINANCE COMMITTEE MEETING OF AUGUST 12, 2025** – Presenter: Chair Smith
   **ACTION:** Possible approval of submitted minutes for the Finance Committee Meeting of Tuesday August 12, 2025

8. **REVIEW OF FINANCIAL REPORTS**
   - July 2025 AR Aged Invoice Analysis
   - July 2025 Cash Disbursements Journal
   - July 2025 Statement of Earnings by Department
   - July 2025 Statement of Earnings
   - July 2025 Statement of Net Position
   - July 2025 Trial Balance

   **ACTION**: Review and possible approval of reports.

9. **ADJOURNMENT** – Presenter: Chair Smith
   Adjourn the meeting until the Regular Meeting of the Finance Committee of the SCFA Board of Directors on Tuesday, October 14, 2025, at 6:00 pm.