NOTICE OF MEETING
Solano County Fair Association

Regular Meeting of the Finance Committee of the Board of Directors

to be held

Tuesday, February 17, 2026, at 6:00 pm

Solano County Fairgrounds
900 Fairgrounds Drive, Vallejo CA 94589
Directors' Room

This meeting will not be accessible via remote access.

3 months, 24 days, 16 hours until the
77th Annual Solano County Fair
Thursday, June 11 – Sunday, June 14, 2026

Directors
Shawn Smith, Chair/Treasurer, District 2
Lee Williams, Vice President, District 5
Frank Malifrando, Director District 2

Staff
Rich Gravelle, Business Analyst, Solano County Fair Association
Tom Keaney, CEO, Solano County Fair Association
Jorjet Potier, Senior Management Analyst, County of Solano

Our Mission

To ensure a positive experience for the public by providing a year-round multi-purpose venue that showcases and celebrates the wide variety of resources and activities to our diverse communities. To provide shelter to evacuees and a place of emergency shelter for livestock.

Matters of Information.

The Solano County Fair Association does not discriminate against persons with disabilities. If you wish to attend this meeting and you will require assistance to participate, please call the Fair Association's Administration Office at (707) 551-2000 at least 24 hours in advance of the meeting to make reasonable arrangements to ensure accessibility to this meeting.

Non-confidential materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available for public inspection at the Solano County Fair Association's Administration Office, 900 Fairgrounds Drive, Vallejo, California. These materials may also be viewed on the Solano County Fair Association's website at www.scfair.org

AGENDA

Regular Finance Committee Meeting

Wednesday, February 17, 2026, at 5:00 pm

1. **CALL TO ORDER** – Presenter: Chair Smith – Items 1-6
   All matters noticed on this agenda, in any category, may be considered for action as listed. Any items not so noticed may not be considered. Items listed on this agenda may be considered in any order, at the discretion of the Chair.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

4. **CHANGES TO OR DELETIONS FROM THE AGENDA**

5. **APPROVAL OF THE AGENDA**
   ACTION: Approval of Regular Finance Committee Meeting Agenda

6. **PUBLIC COMMENT**
   This is your opportunity to address the Board on a matter not listed on the agenda, provided that the comments are within the subject matter jurisdiction of the Board. Comments are limited to 3 minutes per speaker. ACTION:
   Information only.

7. **REVIEW OF FINANCIAL REPORTS**
   - December 2025 Draft AR Aged Invoice Analysis
   - December 2025 Draft Cash Disbursements Journal
   - December 2025 Draft Statement of Earnings by Department
   - December 2025 Draft Statement of Earnings
   - December 2025 Draft Statement of Net Position
   - December 2025 Draft Trial Balance

   ACTION: Review and possible approval of reports.

8. **WRITE-OFF OF UNCOLLECTABLE ACCOUNTS** – Presenter: Analyst Gravelle
   - Darin Carolus (CarDar): Fair time Vendor NSF check- Initial amount $1,183.89, plus accrued interest of $53.25, for a total of $1,237.14.
   - Solano County Black Chamber of Commerce, Inc. (SCBCC): 2024 Facility Rental-Initial amount: $6,950, plus accrued interest of $637.83, for a total of $7,567.83

9. **ECONOMIC IMPACT REPORT** – Presenter: CEO Keaney

10. **ADJOURNMENT** – Presenter: Chair Smith
    Adjourn the meeting until the Regular Meeting of the Finance Committee of the SCFA Board of Directors on Tuesday, March 10, 2026, at 6:00 pm.